

## 2027 LiRN Grant Request Form

Association Name: \_\_\_\_\_

Grant Requested: \$ \_\_\_\_\_

Association contact for matters related to the grant and grant request:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

### **Proposed Budget Attached (Required)**

Budgets in the provided template are required in support of all grant requests.

### **Business Case(s) Attached (Optional)**

Business cases are required in the following circumstances:

- Funding for capital expenses is requested.
- The grant request has increased more than inflation from the previous year

The applicant agrees to comply with LiRN's guidelines, standards, and policies.

Submitted budgets set out how grant funds are expected to be spent across the following categories: Collections, Payroll Expenses, Operating Expenses, and Capital Expenses. **Grant funds are expected to be used substantially in accordance with the approved budget.**

LiRN recognizes, however, some of flexibility is necessary to support the efficient and effective operation of libraries.

**Associations may move funds between budget categories without prior approval, as long as the amount moved from any one category does not exceed 10% of that category's budget or \$1,000, whichever is greater.**

Proposed reallocations exceeding this threshold must be discussed with LiRN in advance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date