



LiRN Board Meeting Minutes

January 23, 2026, 12:00 pm to 2:00 pm via Zoom

Board Present: Ted Chadderton, Connie Crosby, Annette Demers, Hor Druma, Fernando Garcia, Augustine Krawchenko, Mofola Lyon, Heather Ritchie, Vicki Whitmell (Chair)

Quorum (50%): Yes

Officers: Brenda Albuquerque-Boutilier, Theresa Leitch

Recorder: Susan Virtue

1. Land Acknowledgement (V. Whitmell)

1.1 [Land Acknowledgement](#) was read.

2. Introduction (V. Whitmell)

2.1 Meeting was called to order at 12:02 p.m.

2.2 Quorum confirmed.

2.3 No conflicts of interest were declared.

2.4 Approval of Agenda.

Motion to approve agenda:

Moved by H. Ritchie

Seconded by A. Demers

All in favour

Carried

3. Consent Agenda (V. Whitmell)

3.1 Chair's Remarks: None

3.2 Approval of previous meeting's minutes

Motion to approve minutes of the December 16, 2025 Board Meeting:

Moved by M. Lyon

Seconded by A. Demers

All in favour

Carried

4. Managing Director's Report (T. Leitch)

4.1 Managing Director's Report to the Board

T. Leitch provided an update regarding the Law Foundation of Ontario (LFO) grant process, commenting that the previous grant will be closed before the new grant can be assumed.

External counsel is reviewing LiRN's request for grant management software, to be implemented for 2027.

The Board agreed that associations should be able to submit a business case to use excess fund balances within the calendar year the EFB is identified. The board will still approve any business cases.

Specific associations were discussed along with internal HR matters, updates on stats collection and promotional efforts.

4. 2. 2026 Kick Off! Strategic Plan Implementation – 2026 Workplan

T. Leitch described the Strategic Plan as a detailed and doable living document. Once the Law Foundation's grant is underway priorities will be determined with consultation from the board. A revised budget is in draft mode for presentation to the Audit & Finance Committee.

Projects and deliverables that the board will be more involved with, as mentioned, include reviewing by-laws, policies and succession. The goal of all is to provide legal information and library services, prioritizing excellent and equitable service.

T. Leitch also requested that the board look for opportunities, whether through speaking or publishing, to promote LiRN.

5.0 Any Other Business

None.

6.0 In Camera Session

The board went in-camera at 1:01 PM.