

## 2025 LiRN Grant Request Form

Association Name: \_\_\_\_\_

Grant Requested: \$\_\_\_\_\_

Contact for Matters related to the grant and grant request:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

### **Proposed Budget Attached (Required)**

Budgets are required in support of all grant requests. LiRN is funded through a levy placed on lawyer licence fees by the Law Society of Ontario and is accountable for ensuring that the funds are used as intended: to provide law library services and programs to lawyers in Ontario. We are also charged with creating guidelines, standards, policies and priorities for the network. To do so, LiRN must have a solid understanding of how grant moneys are spent.

### **Approved Business Case(s) Attached (Optional)**

Approved business cases are required in the following circumstances:

- Funding for capital expenses is requested.
- The total grant request has increased by 6% or more from the previous year
- The Association is making a request to use part or all of their EFB.

The applicant agrees to follow LiRN's guidelines, standards and policies. Submitted budgets propose that grant funds will be spent in the following categories: Collections, Payroll Expenses, Operating Expenses, and Capital Expenses. Grant funds should generally be spent in these categories as proposed in the budget. However, LiRN recognizes that flexibility is required to operate libraries efficiently and effectively. Associations may re-allocate the higher of 10% or \$1,000 from any one budget category to another. Re-allocations greater than this should be discussed with LiRN in advance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date